



CORPORATE HEALTH AND SAFETY COMMITTEE

**MINUTES OF THE SPECIAL MEETING HELD AT COUNCIL OFFICES,
PENALLTA HOUSE ON WEDNESDAY, 1ST JUNE 2011 AT 2.00 P.M.**

PRESENT:

Councillor P.J. Bevan – Chairman

Councillors:

Mrs A. Collins, J.E. Fussell, G.J. Hughes

Together with:

N. Barnett (Director of Corporate Services), D. Jones (Health and Safety Manager), G. Hardacre (Head of Human Resources and Organisation Development), J. Rowe (Leisure Services Manager), R. Thomas (Committee Services Officer)

Trade Union Representatives:

S. Brassinne (UCATT), N. Funnell (GMB), P. Jones (AMICUS), J Roberts-Garcia (UNISON)

APOLOGIES

Apologies for absence were received from Councillors D.T. Hardacre and A.G. Higgs and Trade Union Representatives B. May (T&G) and K McAnulty (NAHT)

CHAIRMAN'S WELCOME

The Chairman welcomed Councillor J.E. Fussell to his first meeting, following his appointment to replace Councillor A.J. Pritchard as a member of the Committee.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made at the beginning or during the meeting.

EXEMPT MATTERS

2. PUBLIC INTEREST TEST; ASBESTOS MANAGEMENT

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was:-

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the next agenda item because of the likely disclosure to them of exempt information as identified in paragraphs 12 and 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

3. ASBESTOS MANAGEMENT

The report advised Members of the findings of an internal investigation into an asbestos related incident in August 2010 and sought Members approval of the recommendations therein.

RESOLVED, for the reasons contained within the report that:-

- (1) the Action Plan (as detailed in Appendix 3 to the report) be approved as the basis of the Council's response to the Health and Safety Executive.
- (2) detailed proposals to implement the Action Plan (as detailed in Appendix 3 to the report) be drawn up and implemented by the Deputy Chief Executive.
- (3) the current interim revised Contractor Management arrangements be put in place to permanently address management of all future construction related works.
- (4) an in house Asbestos Surveying Team be established immediately and all existing external arrangements be terminated.
- (5) Building Consultancy implement revised arrangements as the Council's "landlord" and put in place appropriate and effective arrangements for "contractor management".
- (6) where "construction" type work is identified within the Procurement process, it is mandatory that Building Consultancy are involved. (Procurement to co-ordinate).
- (7) this Committee receive regular updates on progress of the recommendations listed above.

The meeting closed at 3.05 p.m.

Approved as a correct record, and subject to any amendments or corrections agreed and recorded in the minutes of the meeting held on 15th August 2011, they were signed by the Chairman.

CHAIRMAN